

Letter of Interest
(Letter not to exceed one page)

DATE

To Smith Award Program Administrators:

Please accept this letter of interest in submitting a proposal to the W Martin Smith Interdisciplinary Patient Quality and Safety Award program. In support of this letter of interest, the following information is provided:

1. Have you reviewed the Smith Award requirements specified on the following websites? (<http://www.flbog.sip.ufl.edu/cqap/index.php>) and <http://cme.ufl.edu/ed/clinical-quality-awards/>

Response:

2. What is the title of your proposal?

Response:

3. What is the name of the name Principal Investigator, contact number and department?

Response:

4. Provide a brief description of your proposed project:

Response:

5. Provide a breakdown of your preliminary budget and project timeframe and confirm:

- a) That no budgeted funds are used to support new FTE lines, existing FTE salaries, or ongoing expense commitments after the award concludes.

- b) That no budgeted funds for equipment offset what should be a capital budget expense.

Response:

6. How will you measure the effectiveness of your proposal to the Smith Award Program? Indicate your proposed methodology and anticipated impact on:

- a) Patient safety and process improvement

- b) Claims reduction

Response: